

January 3, 2023

The City Council of Scott City met in regular session on the above date at 7:30 p.m. in City Hall.

Pastor Bill Geurin from the Gospel Fellowship Church in Shallow Water was present to lead the Council and others present in prayer.

Present were Mayor Everett Green, Council members Craig Richards, Kelly Funk, Josh Gooden, Bo Parkinson, Barb Wilkinson, Adam Winter, City Attorney Rebecca Faurot, City Administrator Brad Pendergast, and City Clerk Ruth Becker.

The Council and others recited the Pledge of Allegiance.

The minutes of the December 19, 2022 regular council meeting were presented.

Motion by Josh Gooden seconded by Barb Wilkinson to approve the minutes of the December 19, 2022 regular council meeting. Vote – Unam.

Appropriation Ordinance # 1000A was presented.

Motion by Josh Gooden seconded by Craig Richards to approve Appropriation Ordinance # 1000A. Vote – Unam.

Resolution #2023-01, a resolution setting out finding and determination of the governing body requesting a waiver of the generally accepted accounting principles for the Fiscal Year ending 2023, was presented. Motion by Josh Gooden seconded by Adam Winter to approve *Resolution #2023-01*. Vote - Unam.

Farm Lease SW/4 17-18-32 between the City of Scott City, Landlord and Four B Farms, Tenant dated 3/15/2020 was provided in the packet. This lease agreement refers to the land north of Scott City Municipal Airport which is slated to become Scott City Industrial Park (SCIP) North Lawrence Addition. The lease is up for renewal on an annual basis on March 1 each year with the option to terminate the agreement with a 30-days' notice by the City of Scott City. City Attorney Rebecca Faurot recommended moving forward with the lease agreement as is, since it allows for the use of an early cancellation clause. If the agreement renews and the land becomes needed to begin development within the industrial park prior to the end of the next term (March 1, 2024), the lease can be terminated with the proper notice. Motion by Josh Gooden seconded by Adam Winter to allow the lease as presented to automatically renew as of March 1, 2023. Vote – Unam.

Farm Lease E/2 19-18-32 between the City of Scott City, Landlord and Stacy Hoeme, Tenant dated 04/03/2020 was provided in the packet. The first term of this lease ends on February 28, 2023 and is, therefore, up for renewal. Upon Council's approval, the lease will then auto-renew each year at the end of each subsequent year, unless a 60-days' notice by either party is given to terminate the lease.

Motion by Josh Gooden seconded by Barb Wilkinson to renew the lease as presented with the lease auto-renewing at the end of each subsequent term. Vote – Unam.

Presented in the Council packet was an edited excerpt from the *City of Scott City, Kansas Personnel Policies and Procedure 2023 Edition* illustrating a proposed addition to the Sick Leave policy. The addition would grant an employee who suffers an injury resulting in a workers' compensation claim, but will not be absent from work for the required time to start receiving compensation benefits, additional sick leave to cover any work-related injury absence.

Motion by Josh Gooden seconded by Adam Winter to approve the addition of item (g) *Workers Compensation and Sick Leave Use* to the *City of Scott City, Kansas Personnel Policies and Procedure 2023 Edition*. Vote – Unam.

Scott County Fire Department Fire Chief Jeff Mayer was present to provide an annual update as outlined by the *Agreement for Fire Protection Services* between the City of Scott City, Kansas and Scott County, Kansas. Fire Chief Mayer indicated that he knew that he needed to provide an update, and asked what kind of information the Council was looking for. Mayor Green asked how staffing had changed in the past year, to which Fire Chief Mayer noted that his department had increased from 22 to 29 firefighters in the past year. Also in the past year, the department responded to 111 fire runs, far higher than the average of 80 runs in a typical year. Fire Chief Mayer was also asked if the space in the equipment bay of City Hall had been adequate to house fire department equipment, to which he responded that it was quickly becoming less than adequate for their needs. He mentioned that the new equipment was larger than previous equipment and that not all can be housed in the current bay. He explained to the Council that he has been looking at the possibility of applying for FEMA funds to build a new station. Fire Chief Mayer also updated the Council on the grant opportunity that was approved at a Council meeting a few months prior. The bunker gear has been ordered and a bill will soon arrive to be paid prior to the March deadline. A majority of the cost of the bunker gear will be reimbursed by grant funds. The Council had no more questions and thanked Fire Chief Mayer for his update.

Due to technology issues, GMS Engineer Ken White attended the meeting by phone. He noted that he is looking forward to being the primary point of contact between GMS and the City since the retirement of David Frisch, who will still be working with GMS, but only on a part-time basis for the next year. Mayor Everett Green informed Mr. White that he will be working a great deal with Jerek Wasinger, the City's new "boots on the ground" in the form of the new City Inspector. The two gentlemen expressed that they are eager to begin working together on City projects. Mr. White updated the Council on the following projects:

- **2023 Water System Improvements** – Plans have been sent to KDHE for approval. GMS is hoping for a quicker return than the 4-6 week time frame that it took for approval on the K96 project. KDOT approval has been granted for the Highway 83 portion of the project and Mr. White is awaiting feedback from the railroad; he mentioned that the railroad has been receptive to approval. The project is still on track to be bid out in January, and open for bids for a period of 4 weeks per KDHE regulations. This time frame gives GMS adequate time to engage contractors for bid submissions.
- **8th Street Extension Project** – The project is complete, and the street is being utilized. Mr. White indicated that Nowak Construction did a great job on the project and that GMS would continue to request bids from Nowak Construction in the future based on the success of this project.
- **Drainage Study** – GMS has been in contact with the company that will perform the aerial photography portion of the study, which will tentatively take place within the following

week. Just before the fly-over, control points will be set to mark the area to be photographed. Travis Smith is the Master Drainage Study Engineer assigned to the project.

- **Industrial Park** – The final plat (complete with street names) is nearing completion. It will be ready for review by the Planning Commission and the City Council soon. The next step to be taken on this project is to design the infrastructure.
- **Glenn Street Extension** – This project is still on hold as KDOT needs to complete their K96 Resurfacing project prior to work being done on the extension of Glenn Street to the north of K96.

Mr. White's final topic for the meeting was to request approval for the payment requests (GMS invoices for services provided from June 25, 2022 through November 25, 2022) and request for the Kansas Public Water Supply Loan Fund (KPWSLF) disbursement in the amount of \$18,657.40 for the Water System Improvements project. 100% of the fees incurred on the GMS invoices presented in the packet are eligible for reimbursement from the City's \$6.1 million KPWSLF loan.

Motion by Josh Gooden seconded by Craig Richards to pay GMS invoices #23-#25 totaling \$18,657.40 and to submit *Exhibit E – Request for Disbursement from KDHE Revolving Loan Programs* for the same amount. Vote – Unam.

Mayor Green thanked Mr. White for his report and stated that the City is looking forward to working with him.

There was nothing to report under the open agenda.

Mayor Green indicated that two applications had been received for the positions of 2023 Pool Manager and 2023 Assistant Pool Manager. Applications were submitted by Marci Patton and Jessica Berry.

Motion by Kelly Funk seconded by Barb Wilkinson to hire Marci Patton as the 2023 Pool Manager and Jessica Berry as the 2023 Assistant Pool Manager. Vote – Unam.

Year-End Financials were provided in the packet for Council review.

Mayor Green was pleased to introduce Jerek Wasinger as the City's new Building Inspector. Mr. Wasinger stated that he was excited to be working for the City and looked forward to working not only with building inspections, but also with the larger City projects with which he will be involved. He stated that he was surprised to learn about the position a few months ago and that, until that time, it wasn't something that he had ever considered. He informed the Council that he had been a project manager for Tatro for the past 7 years and had led his team on large local projects such as the recent projects at Scott City Middle School and, most recently, Scooter's Coffee. Mayor Green announced to the Council that Mr. Wasinger gave a very impressive interview and that the City will benefit greatly from his experience and education. Mr. Wasinger extended an invitation to the Council to contact him with any additional questions or concerns.

Police Chief David Post informed the Council that former dispatcher Kristi Conine had returned to Scott City with the assistance of Emergency Medical Services (EMS) Director Kris Logsdon and EMS volunteers. Police Chief Post publicly thanked Mr. Logsdon for his exceptional work and dedication to the people of this community.

Police Chief Post requested to advertise for two new police vehicles, with specs provided in the Council packet for Council review. He noted that the two new vehicles will replace a 2016 Chevy Impala and a 2014 Chevy Silverado 1500 in the Police department fleet.

Motion by Josh Gooden seconded by Adam Winter to authorize Police Chief David Post to advertise for bids for two Police patrol vehicles, with bids to be accepted in City Hall until 5:00 p.m. on January 16, 2023. Vote – Unam.

Parks Superintendent Terence Appel was not in attendance. Assistant Parks Superintendent Reggie Ford had nothing to report.

Street, Water, & Sewer Superintendent Terence Appel was not in attendance. Assistant Street, Water, & Sewer Superintendent Reggie Ford reported that the City crew responded to approximately 15 callouts over the Christmas holiday weekend due to frozen/burst pipes and that they responded to another 3 callouts during the New Year's holiday weekend. It was discussed that the City could better utilize the City's website and Facebook page to educate water customers on ways to prepare for the cold weather, thus preventing or drastically reducing the number of these types of water emergencies.

Mr. Ford also noted that the Christmas decorations would likely come down by the end of the week.

City Clerk Ruth Becker reminded Council members of the Open Enrollment & Benefits Fair to be held at City Hall and the Law Enforcement Center the following day. The schedule had been provided in the previous Council packet. She invited Council members to attend sessions that might be of particular interest to them.

City Administrator Brad Pendergast informed the Council that he and Scott County Development Committee (SCDC) Executive Director Katie Eisenhour had recently been made aware that the 2nd round of the Building a Stronger Economy (BASE) grant had opened for application. He and Mrs. Eisenhour are planning to submit an application for Project Enterprise. Applications are due January 31, 2023.

City Attorney Rebecca Faurot reported that this would be her last meeting as City Attorney. She thanked the Mayor and Council for their business and stated that she enjoyed working with each of them. Mayor Green responded that it had been a pleasure working with such wise counsel. The Council wished Mrs. Faurot best wishes on her future judgeship.

Mayor Green informed the Council that he and City Administrator Brad Pendergast had met with Jacob Gayer as a potential candidate for the City Attorney position. Mr. Gayer is from Healy and works as the Ness County Attorney. He also works in the Finney County Prosecutor's Office. Mayor Green noted that he and Mr. Pendergast will also meet with the Scott County appointee, once an appointment has been officially made, and other candidates as due diligence before selecting a new City Attorney.

The Council opted out of taking a short break.

Motion by Josh Gooden seconded by Adam Winter for the City Council to recess into executive session to discuss personnel issues pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1), retaining the Mayor, Council, and City Attorney, with the option to call in other

City staff members if the need arises, with the open meeting resuming in the Council room at 8:25 p.m. Vote – Unam.

The Council came out of executive session.
Mayor Green called the meeting back to order.

No action was taken.

Motion by Adam Winter seconded by Josh Gooden to adjourn at 8:27 p.m. Vote – Unam.

Everett M. Green
Mayor

Ruth Becker
City Clerk