

March 1, 2021

The City Council of Scott City met in regular session on the above date at 7:30 p.m. in City Hall.

Present were Mayor Everett Green, Council members Craig Richards, Jeff Allen, Kelly Funk, Josh Gooden, Bo Parkinson, Barb Wilkinson, Adam Winter, Armando Tarango, City Attorney Rebecca Faurot, and Assistant City Clerk Ruth Becker.

The Council and others recited the Pledge of Allegiance.

The minutes of the February 11, 2021 special council meeting were presented.

Motion by Bo Parkinson seconded by Jeff Allen to approve the minutes of the February 11, 2021 special council meeting. Vote – 6-yes, 2 – Abstain, Josh Gooden & Barb Wilkinson.

The minutes of the February 16, 2021 regular council meeting were presented.

Motion by Armando Tarango seconded by Josh Gooden to approve the minutes of the February 16, 2021 regular council meeting. Vote – Unam.

Appropriation Ordinance #978A was presented.

Motion by Josh Gooden seconded by Jeff Allen to approve Appropriation Ordinance #978A. Vote – Unam.

Council member & ½% Sales Tax Committee member Craig Richards presented the ½% Sales Tax Funding 2021 recommendations as follows:

Chamber of Commerce	\$25,000
Golden Rule Preschool	\$5,000
Scott Community Foundation – DeGeer Statute	\$15,000
Scott Community Foundation – Historical School	\$8,100
Scott Community Foundation – Patton Park Restrooms	\$3,000
Scott Community Foundation – SCHS Reunion	\$4,500
Scott Community Foundation – Walking Trail	\$10,000
Scott Community Golf Course	\$60,000
Scott County Arts Council	\$20,000
Scott County Free Fair	\$25,000
Scott County Historical Society	\$40,400
Scott County V.I.P.	\$20,000
Scott Recreation Commission	\$50,000
Spencer Flight & Education Center	\$11,000
Stepping Up, Inc.	\$15,000
Western Kansas Child Advocacy Center	\$32,000

Assistant City Clerk Ruth Becker reported that one-half of the total funds approved for each organization will be distributed in each of the April 1 and October 1 appropriations.

Motion by Josh Gooden seconded by Kelly Funk to accept the 2021 recommendations of the ½% Sales Tax Committee for the total funding in the amount of \$344,000, as listed above, for the ½% Sales Tax Funding as presented. Vote – Unam.

On behalf of the Scott County V.I.P., Council member Barb Wilkinson expressed that the funds provided have been and will continue to be greatly appreciated.

A list of dates to use Patton Park were listed on the agenda:

March 27, 2021	Easter Egg Hunt
June 12, 2021	Blue Grass Concert & BBQ
July 3, 2021	Ice Cream Social
July 17, 2021	Beef Tasting Booths
August 20-22, 2021	Rod Run Car Show & Big Buck Poker Run
September 25, 2021	Whimmydiddle

Motion by Josh Gooden seconded by Barb Wilkinson to approve the use of Patton Park for the events on the dates requested. Vote – Unam.

Scott Rec Commission (SRC) Director Kylie Stoecklein was present to discuss the SRC's water conservation plan that was provided in the packet.

Mrs. Stoecklein pointed out that the goal of the SRC is to keep annual water usage below 10 million gallons, and that their usage for 2020 came in just under that, at 9,715,800 gallons, due to an unusually dry summer. Mrs. Stoecklein indicated that they will continue to aerivate the ground so that less water will be lost from just sitting on the top soil. Council was informed that the sprinkler heads throughout the complex and soccer fields will be replaced next week and that sprinkler heads are scheduled to be checked weekly and replaced as needed. It was noted that the SRC keeps several sprinkler heads on hand so that the cost of \$50.00 per head does not sneak up on them. At this time, it is not believed that any new improvements are needed.

Due to the lack of moisture during the winter months, Mrs. Stoecklein informed the Council of the plan to turn water on at the complex the following day. The focus of SRC will be planting of more resilient grasses.

Council member Craig Richards inquired about the upcoming open house at the new SRC Fitness Center. Mrs. Stoecklein thanked Mr. Richards for the reminder. She informed the council that the SRC Fitness Center Open House would be Sunday, March 7, 2021 from 1:00 p.m. to 3:00 p.m. and that refreshments would be served. She also mentioned that staff would be on hand to demonstrate how the machines work and will explain which equipment or group classes can help individuals meet their own fitness goals. Individuals attending the Open House will be entered into a drawing to win a one-month free membership to the fitness center. Council member Jeff Allen inquired if they had an adequate number of tables and chairs to host meetings or trainings. Mrs. Stoecklein replied that they have two rooms that could be used for such a purpose and that each room could comfortably accommodate 24 people, if not more. One of the rooms has a big screen that would be ideal for visual presentations. When asked about the number of memberships, Mrs. Stoecklein indicated that she did not know the number of memberships without looking it up, but indicated that things are going well, despite currently being in a bit of a lull. Council member Armando Tarango stated that the SRC Fitness Center is always clean; it has been a nice addition to the community.

Mayor Green welcomed David Frisch, GMS Inc. Engineer, via Zoom.

Mr. Frisch summarized the City of Scott City Engineer's Report that was included in the packet. He began by discussing the proposed 8th Street extension between Jefferson and Oak Streets, noting that Mayor Green and a few council members had met with the developers regarding this project. He indicated that he had received a phone call earlier in the day from Public Works Superintendent Terence Appel regarding a possibility of receiving some KDOT money to apply toward this project. Mr. Frisch indicated that there could be a "local match" opportunity to receive an 80/20 split of KDOT money available for construction of streets. Mr. Frisch indicated that he planned to follow up with KDOT the following day to see what funding is available. GMS surveyors are currently in the area, and plans are to be surveying different areas throughout the week, possibly into early next week.

Regarding Viola Avenue/Crescent Avenue, GMS is surveying in front of Lots 11 and 14 in Block 5 of Webster's 3rd Addition to define the specific location of the right of way and to provide a topographic survey to determine the cost of extending this section of the streets.

Mr. Frisch then addressed the proposed Glenn Street improvements. He indicated that he had some continued conversations with KDOT who is requesting more information about the proposed project at the intersection of K- 96 and Glenn Street. Mr. Frisch indicated that he had put something in writing to them today in the form of a questionnaire. He forwarded the information to Assistant City Clerk Ruth Becker earlier in the day for Mayor Green's signature. The questionnaire will be submitted to KDOT the following day. Mr. Frisch recommends that upgrades at K-96 and Glenn Street be postponed until KDOT completes their work in this area.

Next on Mr. Frisch's agenda was to discuss the Water System Improvements project. They are presently working on the realignment of the water line corridor coming down Highway 83 starting at the proposed site of the new water tower. Survey work is being completed this week on this project as well. The survey will begin at the site for the new water tower and will be coming West on Victor Avenue over to Main Street and then move down Main Street along the west side and then hooking back in at 1st Street. Much progress was made on the survey today, and it is expected that the water improvement survey will conclude sometime tomorrow.

Mr. Frisch reminded the Council that he had been asked if the cost of the work on the replacement of water lines on K-96 could be added to the loan application request from the Kansas Water Supply Loan Fund (KWSLF). Mr. Frisch has been working with Mr. William Carr (KDHE) regarding additional funding to cover the cost of these improvements, since it had recently been determined that City of Scott City did not qualify for KDOT in-kind replacement funds. He indicated that an updated loan application and description of the project would be requested for processing for additional loan funds. Council member Josh Gooden had previously asked if the project would be delayed if an updated loan application were submitted. Mr. Frisch indicated that it would delay the project slightly, but he thinks that the water tower will still be under construction this year, with the project being delayed by approximately only 30 days. Mr. Frisch indicated that KHDE has been very responsive, and so believes that they will process a new application once more guidance from the Council has been given.

Mr. Frisch reminded the Council that, at the last regular meeting, he had provided the cost estimates regarding relocating the existing water line primarily along the south side of K-96, which comes right up against the asphalt, prior to KDOT's Storm Water Pollution Prevention Plan project. GMS had planned in their cost estimate on using a 3-inch -thick asphalt patch. Most of the work on the west end of the city would be more of a straight line run so it would be a little less

costly than the east end of the city where the water lines cross in several places, making the projected cost at the east end of the city a little higher. As stated, it was anticipated that a 3-inch temporary patch could be used until KDOT does their work. KDOT informed GMS last week that the City will need to use an 8-inch-thick patch. It is estimated that the cost for the asphalt replacement will almost double, increasing the \$1 million estimated cost of the project by \$200,000. Mr. Frisch intends to provide the Council with a revised schedule and cost estimate before the next regular Council meeting. Mr. Frisch asked for consensus of the Council for permission to proceed on pursuing an updated KWSLF application to include the K-96 improvements. Consensus of the Council was to allow Mr. Frisch to update the loan application as needed. Mr. Frisch indicated that Public Works Superintendent Terence Appel is planning to meet with GMS surveyor Tim Mancuso tomorrow to discuss areas along K-96 in which replacement of water lines can wait, possibly reducing the current cost to the project. Updates will be provided before the next regular meeting.

Mr. Frisch mentioned a phone conversation that he had this last week with Scott County Development (SCDC) Director Katie Eisenhour indicating that she had asked GMS to prepare a metes & bounds description for the parcel of land that is the site for the potential new industrial park. Mr. Frisch requested a copy of the deed from which he will be able to fulfill this request.

Mayor Green thanked Mr. Frisch for his time and his report.

Mayor Green expanded on the conversation that he and Council members Josh Gooden and Jeff Allen had with developer Linda Tilton regarding the potential 8th Street extension between Jefferson and Oak Streets. He indicated that Mrs. Tilton is optimistic that something can be worked out. Mayor Green also expressed optimism about the project being able to move forward, especially considering the news of a possible KDOT cost-share for the construction of city streets. He hopes to be able to report more details soon.

Provided in the packet was *City Administrator*, a list of duties to be performed by the office of the City Administrator. To begin this discussion, Mayor Green informed the Council he recently heard back from John Deardoff, consultant with Osenbaugh & Deardoff Consulting, that they have received several applications, and that was prior to them reaching out to some people with whom they were networking to encourage people to apply, so there is optimism that the City will have a good slate of candidates for the City Administrator position. Mr. Deardoff indicated that he anticipates that he and Don Osenbaugh would be ready to come to Scott City and meet with the Mayor and Council to present a list of candidates that could be honed down to a final list of finalists on Monday, March 22, 2021. Mayor Green indicated that Mr. Deardoff believes it to be crucial that all Council members be available for that meeting. Only one council member indicated a possible conflict on that evening, so it was decided that the Council would meet in a special session on Monday, March 22, 2021 at 6:00 p.m. with a meal to be provided so that the consultants can meet and still have time to return home that evening.

Mayor Green asked City Attorney Rebecca Faurot to discuss the list of City Administrator duties. She indicated that she and Mayor Green had looked over the list she had presented last time and merged some of the duties without changing the overall content of the document. She also indicated that they looked over the document to ensure that everything involves the governing body and the mayor as is appropriate. The final four items on the list describe the role of the City Administrator in the hiring, firing, and disciplining department heads and/or assisting the department heads with those types of situations in their own departments. City Attorney Faurot indicated that she and Mayor Green agree that this list of duties provides a good balance, giving the administrator

the authority he/she needs to be an effective manager while still making sure that the governing body remains involved. She asked the Council for any input they might have. Once she has taken everyone's input into account, she will create an ordinance to define this new position and the duties associated with it, as determined by the Council. Council member Josh Gooden mentioned that he thought the list of duties looks good, while Council member Craig Richards stated that the list was well-thought out.

Mayor Green then asked the Council if they had any hesitation in giving this list to the consultants to aid them in fielding questions from potential applicants. Consensus of the Council was to provide the list to Osenbaugh & Deardoff Consulting as is, and to welcome any feedback they may provide before the ordinance is created. Mayor Green indicated that he has presented this list to Matt Allen, who had recently been hired by the City of Scott City for the creation of its Structured Pay Plan. Mr. Allen expressed his approval of the listed job duties for the City Administrator position.

Mayor Green expressed concern for the area directly in front of the fire department. There is a severe lack of adequate markings or signage to indicate that this is a "no-parking" or "fire department" area, other than that the curb is painted yellow. Mayor Green asked Police Chief David Post and Public Works Superintendent Terence Appel to look into what can be done to better indicate that this area is a fire department and that there is no parking allowed in this area of the block.

Under the open agenda, Council member Barb Wilkinson stated that she has been asked many questions about the search for a City Administrator and that the individuals making inquiries seem to be hesitant about the City's decision to hire a City Administrator. Mrs. Wilkinson indicated that she was "planting positive seeds" to alleviate concerns. Mayor Green and Council member Jeff Allen both indicated that they had also been approached by Scott City residents who had expressed doubt in the need to hire a City Administrator, and both indicated that once the Council's decision had been explained, residents had a clearer understanding for the need to hire a City Administrator.

Mayor Green indicated that, as SCDC Director Katie Eisenhour continues to work with Sunflower Electric to certify the site for the potential new industrial park, the Council needs to decide on a name for the new industrial park in order to go through the certification process. Potential names suggested by Mrs. Eisenhour included Scott City Industrial Park North Lawrence Addition, Scott City Industrial Park North, or Lawrence Industrial Park. Mayor Green indicated that a decision will need to be made at the next regular Council meeting on March 15, 2021.

Craig Richards asked if there had been any follow up on the concerns of Jon Michael Haney, regarding landlord/tenant disputes. City Attorney Faurot indicated that she had provided Mr. Haney with a printed copy of the Landlord Tenant Handbook and had provided him with contact information for Kansas Legal Services and KDHE. She also stated that she told him what his next steps were and, if he needed further assistance, to come back to her office. He has not been back. City Attorney Faurot indicated that she has reached out to other City Attorneys. Some cities do have their own housing codes, but enforcement even in these cities remains an issue due to cities' lack of rights to enter into rental properties unless the city is invited into the premises. Mrs. Faurot said that she could look further into adopting a housing code, but mentioned that issues between landlords and tenants are considered to be "civil" matters to be heard in a civil court; municipalities have no authority in landlord/tenant disputes. City Attorney Faurot reiterated that Mr. Haney's

best option at this point would be to reach out to Kansas Legal Services, for which she had already provided contact information.

Street & Park Commission members Craig Richards and Barb Wilkinson informed the Council that they had met with newly hired Pool Manager Marci Patton and Assistant Pool Manager Jessica Berry who expressed concerns about not having a third manager as they had been accustomed for the past several years. Commission member Richards indicated to the Council that he and Commission member Wilkinson assured the two managers that they felt that they would be able to do a good job with only two managers, especially given the fact that Public Works Superintendent Appel indicated that he spends time at the pool nearly every day and pool management could contact him as needed if they needed some backup.

Mr. Richards indicated that he and Mrs. Wilkinson felt the need to hire an additional head lifeguard to act as a mentor to Alexis Hoeme, the head lifeguard that was hired at the February 16, 2021 meeting, and would also mentor the other lifeguards to help them gain experience and leadership qualities. This person would also assist the pool managers if there were ever a time when the pool is short-staffed. Mr. Richards also noted that he and Mrs. Wilkinson felt that it is important to give the guards an opportunity to “move up” into a head lifeguard position. Therefore, it was recommended that the City hire Cami Patton as a second head lifeguard at \$9.00 per hour + up to 50 cents per hour for each year of experience and 50 cents per hour once WSI certified.

Motion by Barb Wilkinson seconded by Armando Tarango to hire Cami Patton as a second head lifeguard, to be known as the Head Lifeguard/Mentor at \$9.00 per hour + up to 50 cents per hour for each year of experience and 50 cents per hour once WSI certified. Vote – Unam.

Council member Jeff Allen inquired about damage at the pool resulting from the “deep freeze” that was experienced in the past few weeks. Mr. Appel indicated that usually during freezing weather, there can be up to an inch of ice in the filter room, but he will be unsure whether there was any damage until everything thaws out. Mr. Appel informed the Council that he would like to keep the outdoor bathrooms, that also serve Palmer Park, open all year long. He would like to look into getting these areas insulated and heated as that would make it less likely that there would be damage due to freezing temperatures.

Building Inspector Lloyd Foster was not present. Mayor Green indicated that he had spoken with him earlier in the day and mentioned that Mr. Foster did not have anything to report. Council member Armando Tarango stated that he had recently visited with Mr. Foster and was told that things were going well, with people doing a good job of pulling permits and requesting inspections.

Police Chief David Post reported on the request for a stop sign at the intersection of 3rd Street & Antelope Street. Police Chief Post noted that there currently is no stop sign for 8 blocks to the north or south of this intersection and that in order to put a stop sign at 3rd & Antelope, the other blocks would also need to have stop signs. Included in the packet, *Stop Sign*, an excerpt from the Federal Department of Transportation that has been adopted by Kansas Department of Transportation, was referenced by Chief Post as providing guidance for when a stop sign should be installed. In order to install a stop sign, at least one of three guidance criteria should be met:

- Vehicle traffic exceeds 6000 vehicles per day
- A restricted view exists that requires road users to stop in order to adequately observe traffic

- Crash records indicate that 3 or more crashes that are susceptible to correction by the installation of a stop sign have been reported within a 12-month period, or 5 or more crashes have occurred in a 2-year period, such crashes include right-angle collisions involving road users on the minor -street approach failing to yield the right-of-way to traffic of the through street or highway

Mayor Green noted that if every stop sign in town were removed and put back following only the guidance in this document, that the only stop signs in Scott City would be at highways 96 & 83. City Attorney Faurot stressed that these three criteria are not requirements, but merely guidelines. She also pointed out that the document states that stop signs should not be placed in locations where they do not appear to be natural placement. Police Chief Post reminded the Council that the two crashes at that intersection were straight crashes with no other vehicles involved – the vehicles crashed directly into the home at the end of 3rd Street. Both incidents involved drunk drivers. It was Police Chief Post’s recommendation to not place a stop sign at 3rd and Antelope, because a stop sign will not do anything to change the behaviors that caused the accidents in the first place.

Police Chief Post reminded the Council that at the last regular meeting he announced the probable resignation of Sara Wells, the Administrative Assistant to the Chief of Police and part-time Dispatcher. He announced that Mrs. Wells had recently provided a letter of resignation and a two-weeks’ notice. She is currently working revised hours in order to train her replacement, Jessica Eckert, who is currently working as a full-time, night-shift Dispatcher.

Motion by Armando Tarango seconded by Jeff Allen to accept the resignation of Sarah Wells, Administrative Assistant to the Chief of Police, effective at the end of her shift on Friday, March 5, 2021. Vote – Unam.

When asked about Mrs. Wells replacement, Police Chief Post stated that once a new night dispatcher is hired and trained, Jessica Eckert will move in the position left open by Mrs. Wells. The Police Department currently has one application for the night dispatcher position. Mayor Green expressed appreciation for the advanced notice that was provided by Mrs. Wells.

Police Chief Post briefly discussed his recent training in Louisville, Kentucky. He indicated that the training focused on preventing lawsuits and dealing with small agency issues. Twelve states were represented at the conference. Sergeant Joseph Conner stepped in as Acting Chief during Police Chief Post’s absence. Police Chief Post expressed appreciation for a job well-done.

Police Chief Post informed the Council of a recent opportunity to lock-in fuel prices at Scott Cooperative Association (COOP). He was presented with a contract for a “pay-as-you-use” plan for up to 5,000 gallons of fuel at \$2.11 per gallon.

Mayor Green noted that Police Chief Post had approached him with this money-saving opportunity, noting that the decision would have to be made that same day, or the opportunity would no longer be available. Mayor Green authorized Police Chief Post to make the agreement with the COOP to contract for 5,000 gallons at \$2.11 per gallon. Mayor Green asked for a motion to approve the contract.

Motion by Kelly Funk seconded by Armando Tarango to approve the contract with Scott COOP for 5,000 gallons of fuel at \$2.11 per gallon. Vote – Unam.

Police Chief Post’s final remarks of the evening were regarding Community Policing. He noted that Sergeant Conner gave a presentation at the High School for Career Day and that the Police Department did a “send-off” for State Wrestling. The Police Department was involved in a Shooting Sports Club at the 4-H Building at the Fairgrounds. This club teaches the basics of using air rifles to youth in the community. An invitation to compete at the event was extended to the

EMS, Police Department, Sheriff's Department, and the Fire Department. Sergeant Colton Schmitt solicited a matching fund donation from White's Foodliner. While the Police Department made a \$100.00 donation, Justin Meireis, manager at the Scott City White's Foodliner more than matched the Police Department's donation by providing an additional \$400.00.

Parks Superintendent Terence Appel noted that they are planning to grind tree stumps in the parks the following Saturday. Mr. Appel informed the Council that there are drainage issues at Maddux Park. A photo of the area at which Mr. Appel would like to place a drain, and a photo of the drain itself, were included in the packet. Mr. Appel would like to install a 36" catch basin, costing approximately \$500-\$600, at the location to help keep water off the street and to keep algae and mold from growing in the standing water.

Street, Water, & Sewer Superintendent Terence Appel requested to advertise for CMA sand bids. He indicated that he needs 1600 tons to be delivered in July. Mr. Appel noted that there is currently approximately \$400,000 built up in the Special Highway fund. He also noted that State of Kansas payments to be receipted into the Special Highway fund is approximately \$100,000 per year. He estimates that they will spend roughly \$210,000 this year. Since crack-sealing City streets has not been done recently, Mr. Appel intends to address some areas of town for crack-sealing this year.

Motion by Josh Gooden seconded by Jeff Allen to advertise for 1600 tons of CMA sand to be delivered by July 5, 2021 with bids due in City Hall by 5:00 p.m. on April 19, 2021. Vote – Unam.

Council was informed that the lot directly east of the City Shop, on which the City usually stores their CMA sand, does not belong to the City, but to Concrete Industries. Mr. Appel indicated that the City crew has been cleaning off a lot for the purpose of storing CMA sand.

Mr. Appel informed the Council that they have been patching streets. They have made improvements in the 900 block of Madison Street. He indicated that this section of Madison Street is a 30'-wide street but only 11' of that is asphalt. They have hauled millings onto the west side of the street to fill holes, but it does not stay because it has never been chip-sealed over. He would like to go the extra step and chip-seal that section of Madison Street. Council member Jeff Allen inquired if the empty lot west of Madison Street belonged to the City or the School District. Mayor Green indicated that the property belongs to the School District and that they use that lot to store their dirt from construction projects. Mr. Appel offered to store the dirt elsewhere on City property to improve the look of the lot. Mayor Green then indicated that he would pass the offer to store the school district's dirt on City property along the appropriate school personnel.

The next area addressed was 1600 block of Church Street. Mr. Appel indicated that this section of Church Street is 45' wide with only approximately 20' of it being covered in asphalt. They also packed millings in this area to help patch the streets. Council member Allen inquired if the "dead end" sign that had been removed would be replaced. Mr. Appel indicated that he had not intended to replace the sign, but he would if the Council requested it. Mayor Green took this opportunity to offer a "cautionary tale." He mentioned that, in the past, the two streets mentioned were paved on only one side had property owners on one side of the street who were willing to pay the special assessments to pave the street, while property owners on the other side of the street did not wish to pay for their side of the street to be paved. Mayor Green asked the Council to remember the mess this has created if a similar situation should arise in the future.

Superintendent Appel informed the Council that he and his crew have been patching on 1st Street near the COOP. They intend to add additional millings to the south side of the street as well. They plan to chip seal the street this year as well. Mayor Green announced that he appreciated that Mr.

Appel coordinated the street maintenance with the COOP. Mr. Appel noted that he talked with Mike Hess with B&H Paving. He ordered 32 tons of asphalt at \$120 per ton (approximately \$3,800). By his estimate, he has approximately \$15,000 left in his asphalt budget.

Superintendent Appel addressed the drainage issue at Nonnamaker Avenue behind the Presto Convenience Store. Mr. Appel proposes constructing a concrete valley, approximately 6' wide, running north to south, draining all the way to Alice Street and out to the drainage ponds. Previously, river rock was used in this area, but with the heavy truck traffic, the rock does not remain in place.

Superintendent Appel requested to set Spring Clean-Up Week for May 3 – 7, 2021. He indicated that Spring Clean-Up Week usually falls in April, coinciding with the Scott City track meet, so he would like to schedule a week later than usual to avoid working around the track meet. Consensus of the Council was favorable of moving Spring Clean-Up Week to the first week of May, noting that people will be so happy to have the opportunity this year.

Mr. Appel indicated that he had visited with EBH engineer Darin Neufeld earlier in the day. He noted that Mr. Neufeld recommended that the City not apply for the CCLIP grant this year, since the City has applied several years in a row and have not been awarded a grant. Mr. Appel conveyed Mr. Neufeld's belief that it would be better to wait a year or two before applying again. Mr. Appel reiterated that, during their conversation, Mr. Neufeld and Mr. Appel discussed the KDOT cost-share opportunity that GMS Engineer David Frisch had mentioned earlier in the meeting in reference to the extension of 8th Street between Jefferson Street and Oak Street. Mr. Appel informed the Council that the City already has approximately \$75,000 worth of fire hydrants and other water materials that were obtained as retribution when the City had an issue with faulty water valves a few years back. This equipment could be used in the construction of the water infrastructure at the extension of 8th Street.

Mr. Appel informed the Council that there are new KDHE guidelines for water/wastewater operator certification, which are now based on population. It seems that cities with our population range are no longer required to hold a Class 3 license. Reggie Ford is currently working to renew his water and wastewater certification.

On behalf of City Clerk Brenda Davis, Assistant City Clerk Ruth Becker informed the Council that the City's IT company, Gilmore Solutions (Gilmore), has begun their Security Awareness Training Program (SATP), "KnowBe4" with the City, noting that cybercrime is a serious problem that is getting more serious every month. Hackers are finding new ways to trick people into giving out sensitive information by clicking on fraudulent links or opening attachments in infected emails. Mrs. Davis received an email last Monday, February 22, 2021 indicating that Gilmore had sent out phishing emails to all 18 City email users, and that all 18 users passed the test, as none of them had clicked on links in the email. This test was to help Gilmore establish a baseline for future online cybersecurity training. The following day, emails explaining the SATP were sent to each City email user followed by invitations to begin interactive online training. Each individual works at his or her own pace to meet the completion deadline. At the completion of each training module, a certificate is issued to those individuals who successfully complete the module. Monthly "phishing" tests and training modules will continue for the foreseeable future.

The Council took a short break.

Mayor Green called the meeting back to order.

Motion by Craig Richards seconded by Armando Tarango to recess into executive session to consult with the City Attorney to discuss a legal matter pursuant to the attorney-client privilege exception, K.S.A 75-4319(b)(2) retaining the Public Works Superintendent and City Attorney with the open meeting to resume at 9:15 p.m. Vote – Unam.

The meeting was called back to order.

No action was taken.

Motion by Adam Winter seconded by Armando Tarango to adjourn at 9:18 p.m. Vote – Unam.

Everett M. Green
Mayor

Ruth Becker
Assistant City Clerk